

LR 5005 **Electronic Filing.** The court will accept for filing documents submitted, signed or verified by electronic means that comply with procedures established by the court.

LR 5005.1 **Retention of Electronically Filed Documents.**

Documents which must contain original signatures of the debtor(s) or other entities, including those which are: signed under penalty of perjury; require verification under Fed. R. Bankr. P. 1008; or contain an unsworn declaration as provided in 28 U.S.C. § 1746 must be maintained by the filer of the document for a period of five years after the closing of the case unless the Court orders a different period. On request of the Court or when the signature is at issue, the filer must provide original documents for review.¹

LR 5005.12 **Facsimile Filing.**²

- i. Upon application certifying exceptional circumstances and such notices as the court may require, the court may authorize the filing by facsimile transmission of documents other than bankruptcy schedules or amendments thereto.
- ii. A facsimile filing is deemed to occur upon the print out and receipt of the document in the office of the clerk except as otherwise provided in this rule.
- iii. Where the facsimile filing occurs after 4:30 p.m. weekdays, on a Saturday, Sunday or legal holiday, the filing is deemed to have occurred at 8:30 a.m. on the next business day.
- iv. Such filing may be disregarded unless the original document is filed in the office of the clerk within five days after such filing.

1. **5005.1** : This rule is necessary because the clerk does not retain electronically filed documents with signatures. The substance of the rule has been in the CM/ECF Administrative Procedures since electronic filing was implemented. The committee considers it important to add it to the rules.
2. **5005.2** : Renumbered.